

**PUBLIC NOTICE**  
**REQUEST FOR QUALIFICATIONS FOR CITY ACCOUNTING SERVICES FOR**  
**THE CITY OF HOLLAND, TEXAS**

**THE CITY OF HOLLAND**

Proposal Request No. 2022-02

Holland, Texas 76534  
Telephone: (254) 657-2460

The City of Holland, Bell County, Texas in accordance with Chapter 2254, Texas Government Code, is requesting interested accountants or accounting firms (*hereafter* “CPA”) to submit a Statement of Qualifications and Proposal to provide professional bookkeeping and accounting services (“City Accounting Services”) for the remainder of the fiscal year 2022-2023, ending September 30, 2023 through fiscal year ending September 30, 2024, retaining the exclusive option to extend the agreement resulting from this solicitation for an additional one-year period, with automatic renewals for successive one-year periods thereafter. It is the intention of the City Council to give fair and reasonable consideration to all CPAs (whether solo practitioners or multi-member accounting firms), and to select and rank the respondents based on their qualifications. Once a CPA is tentatively selected based upon an evaluation and ranking of qualifications, the City Council of Holland will attempt to negotiate a contract with the selected party providing fair and reasonable compensation.

The City may conduct any investigation it deems necessary to assist in the evaluation of any Statement of Professional Qualifications and Proposal and to establish the responsibility, qualifications and financial liability of any CPA to provide the required services. The City reserves the right to reject any and all CPAs if evidence obtained by investigation of, or prior experience of the City with, such CPA fails to satisfy the City, in the exercise of the sole discretion of the City, that such CPA is reliable or otherwise properly qualified to perform the required services. The City further reserves the right to reject any and all CPAs and the right to waive any informalities or irregularities in the Statement of Qualifications and Proposal and may reject any Statement of Qualifications and Proposal not prepared and submitted in accordance with the provisions contained herein.

Interested parties are invited to pick up a Request for Qualifications package from the City Secretary at Holland City Hall, 102 W. Travis St., Holland, Texas 76534. Request for Qualifications can also be found on the City Website at [www.cityofholland.org](http://www.cityofholland.org). Questions should be directed to the City Secretary at: (254) 657-2460 or via e-mail: [pbyrd@cityofholland.org](mailto:pbyrd@cityofholland.org).

Qualifications and Proposals should be submitted no later than **4:00 P.M. on Monday, December 12, 2022**, *sealed*, and shall be clearly marked “**RFQ – City Accounting Services**”. Qualifications and Proposals received after this deadline will not be considered. The bids will be publicly opened and read aloud at Holland City Hall located at 102 W. Travis St., Holland, TX 76534 on **December 12, 2022 at 4:05 PM, C.S.T.**

Eight (8) copies (one marked “original” and 7 marked “copy”) of the Statements of Qualifications and Proposal, along with one (1) electronic copy (on a USB-drive), should be submitted to: Attn: Paula Byrd, City Secretary, City of Holland, 102 W. Travis St., Holland, Texas 76534.

Paula Byrd, City Secretary  
City of Holland