City of Holland

ZONING APPLICATION



Application must be accurately completed and accompanied with all required materials at the time of submittal. Incomplete submittals will be returned to the applicant. City of Holland cannot guarantee a deadline extension for omitted information or materials.

The following items shall accompany the Application.

- Zoning Application Fee: Zoning Change \$350
- A Copy of the deed(s) to the subject property verifying legal ownership
- Copy of Official Survey signed and sealed by Registered Professional Land Surveyor (RPLS) that includes existing structures and any other items requesting to be demolished
- Tax Map highlighting the subject property and showing the line extending 200 feet from property
- Tax certificates or other evidence that all applicable property taxes have been paid for the subject property
- List of property owner's names and addresses from county appraisal district (<u>www.bellcad.org</u>) within 200 feet of the perimeter of the tract (include the tract being re-zoned
- One set of mailing labels for notification of adjacent owners
- Public Hearing Signage document at end of application is signed and dated
- Letter of Intent explaining the requested zoning change. Include statements supporting request
- Contact all Utility Service Providers to disconnect services
- Other materials as appropriate (i.e. photos, drawings, plats, petitions, etc)

Physical Location of Property:			
		pproximate distance to nearest e	xisting street corner)
Current Legal Description of Propert	:y:		
	(Survey / Abstrac	t No. and Tracts; or platted Subdi	vision Name with Lots / Block)
Acreage:			
Existing Zoning:			
Applicant / Owner's Name:			
Contact Person:			
Company Name:			
Street / Mailing Address:			
City:			Zip:
Phone: ()			
Engineer / Representative's Name: _			
Contact Person:			
Company Name:			
Street / Mailing Address:			
City:			
Phone: ()			

SUBMITTAL DEADLINE: 45 DAYS PRIOR TO P&Z MEETING DATE

APPLICATIONS MUST BE COMPLETE BEFORE THEY WILL BE SCHEDULED FOR P&Z AGENDA. It is the applicant's responsibility to be familiar with, and to comply with, all City submittal requirements (in the Zoning and Subdivision Ordinances, and any separate submittal policies, requirements and / or checklists that may be obtained from City staff), including the number of plans to be submitted, application fees, etc. Please contact City staff for submittal requirements.

Office Use Only: Date Rec'd:	Fees Paid: \$	Check #:	Accepted By:	

AN ELECTRONIC PDF COPY OF ALL APPLICATION MATERIALS WILL BE REQUIRED WITH SUBMISSION. Electronic copy must be legible and properly scaled.

NOTICE OF PUBLIC RECORDS. The submission of plans / drawings with this application may be subject to Chapter 552 of the Texas Government Code ("Public Information Act"), to which the applicant understands such information may be viewed, inspected, or disclosed to the general public if pursuant to the Act. Unless the applicant expressly states otherwise in writing, submission of this application (along with any associated plans or drawings) will be considered public information and disclosable in accordance with the provisions of the Act.

	est of my knowledge. I understand that submitting this applicated in delays and possible denial.	tion does not constitute appro	val, and incomplete
Signed:	Title:	Date:	
	SUBSCIRBED AND SWORN TO before me, this the	day of	
	Notary Public in and for the St	ate of Texas:	
SEAL	My Commission Expires On:		

I hereby certify that I am the Owner, for the purposes of this application, and that all information submitted herein is complete, true,

PUBLIC HEARING SIGNAGE REQUIREMENTS

1	AGREE TO POST PUBLIC NOT	ICE SIGNAGE IN ACCORDANCE WITH THE
FOLLOWING RULES (AN AFFIDAVIT IS EN	ICLOSED).	
Signature	Name (Printed)	Date
Planning and Zoning meeting and the Ci	ty Council meeting. These signs must be vi lys prior to meeting dates, but not more th	tifying the public of the dates and times of the sible on the property for both meetings. Signs mus an 30 days prior to the first meeting and shall
The yellow public hearing signs are to be and at intervals not to exceed 300 feet.	e posted on the subject property adjacent	to all roadways at each corner of the development
Please write the following information of 3/8 of inch thick, and legible.	on the yellow signs in black, waterproof ink	with letters a minimum of 1-1/2" tall, approximate
	PROPOSED	
	"Project Type"	
(i.e. Concept Plan,	Preliminary Plat, Re-Zone, Spe	cial Use Permit, Variance)
	FOR	
	"Project Name"	
	PUBLIC HEARING	
DATES/T	IMES:	
Public Hearing Signage Requirements. Stopost public hearing signage in accord	Staff will check to determine if the signage	-
SIGNS ARE TO BI	E POSTED NO EARLIER THAN:	
SIGNS ARE TO BE	POSTED NO LATER THAN:	
PLANNING & ZO	NING MEETING IS:	
CITY COUNCIL M	IEETING IS:	